

ART EDUCATION CENTER, 18 N. 2ND STREET, FERNANDINA BEACH, FL 32034

AUGUST 13, 2018 5:30 p.m.

SUMMARY OUTLINE

Board Members Present: Barb Wylie, Gwen Cowart, Mark Bennett, Pipar West, Lis Krawiecki, Suzanne Binnie, Susan Henderson, Sharon Haffey, Walter Cartategui, Marla McDaniel, Mary Quinlan, Betty Rufus, Diane Withrow

Board Members Excused: George Haffey

Guests: Karen McFadyen, Joe Winston

5:35 p.m. A. Call to Order by President Barb Wylie

5:37p.m. B. Discussion and Acceptance of Board Meeting Minutes: July 9, 2018
Lis made a motion to accept the minutes. Suzanne seconded and the motion was passed.

5:39 p.m. C. Public Comment: Karen announced that she and Georganna Mullis will continue the Open Studio for portraits of live models. This will be on a new night, the first and third Wednesdays starting in September from 7:00–9:00 and on the third Saturdays from 9:30-11:30. Bill Kinney will send out an E-Blast with these changes. Paul Massing, who was the driving force behind this program, wanted donations in his memory to go to the Ed. Building.

Joe, who volunteered to be the liaison between the IAA and the Main Street Design Committee, announced that submissions for a mural to be done by the Butterfly Gardens on Centre Street will be accepted. The IAA will supply two judges for the five finalists.

Joe suggested that the IAA have a permanent display in the gallery with an explanation of our Shrimp Festival responsibilities and the winners from year-to-year. Lis will take charge of this endeavor and Sharon will assist her.

Joe suggested that a percentage of the art sales from the September 29th Katie Ride event be donated to that organization. Barb recommended that a sign saying that the IAA is donating the use of the Education Building be up during the event. The gallery will be open during this time.

6:15 p.m. D. Discussion and Acceptance of the Consent Agenda: Susan made a motion to accept and Sharon seconded. The motion passed.

President: Barb Wylie

6:17p.m. Past-President: Gwen Cowart: At the September general meeting, she will review the sales desk guidelines and etiquette.

First VP: Shrimp Fest Chair: Pipar West

Second VP: Gallery Director: Lis Krawiecki

Third VP: Art Education Center: Suzanne Binnie

Treasurer: Susan Henderson

Secretary/Membership: Diane Withrow

Arrangements: Not Filled

6:20 p.m. Computer Support: Sharon Haffey: Sharon will send a link and a password regarding Dropbox usage and information. She informed the Board Members that if you are involved in an event, call Paula Porterfield-Izzo for her to take photos.

House and Properties: Walter Cartategui: Walter will follow up on air conditioning concerns.

Marketing and Communications: Marla McDaniel

Scholarship: Betty Rufus

6:30 p.m. E. Old Business

Gwen Cowart: Slip and Fall case was dismissed.

6:32 p.m. F. New Business

Barb Wylie: Dickens Festival will continue lighting the gallery patio area. The Main Street Committee will take responsibility for the artists. IAA will not be buying a bench for Centre Street.

Lis Krawiecki: Lis contacted plumber, T.J. Bass, who sent her an estimate with details about new piping and fixtures in the amount of approximately \$9700. Lis made a motion to accept Bass's estimate and Suzanne seconded. The motion was passed.

There was discussion regarding the gallery layout, but a decision was tabled to next month. See attached proposed layout.

Sharon Haffey: Sharon proposed a table and eight chairs be bought for the back office and two chairs for the gallery sales desk. Susan made a motion and Lis seconded that up to \$1000 be spent on office furniture. The motion was passed.

Mark Bennett: Mark discussed the need for an engineer to examine the gallery roof thoroughly. Lis, Walter and Barb will meet to discuss the issues and bring the findings to the next meeting.

Barb Wylie: There was discussion about the IAA monthly meetings. Gwen volunteered to present a program for the September meeting. Pipar and Suzanne suggested that regular Sunday movies start again and they would take a leadership role. An E-Blast will be sent out regarding the general business meeting being mandatory with a date change to September 25.

Marla McDaniel: Marla proposed that the IAA newspaper ad be changed. Pipar made a motion that a different advertisement as outlined by Marla be used. Susan seconded and the motion was passed.

Marla shared that she renewed the Chamber of Commerce Discover Nassau Life and Leisure Guide ad.

7:20 p.m. G. Motion to Adjourn