

Island Art Association

Art Education Center, 18 N. 2ND Street, Fernandina Beach, FL 32024

BOARD OF DIRECTORS

MEETING MINUTES

Monday March 14, 2022, 4:00pm

Board Members Present: John Abbott, Bee Sandberg, Barb Wiley, Susan Colcord, Ginger Bender, Becky White, Depy Adams, Logan Pierson, George Haffey, Susan Henderson, Mary Quinlan, Sharon Haffey

Guest: Carol Kish, Debb Ahern, Chris McCall, Christen Partleton, Alice Henry, Linda Speed, Suzanne Batchelor

A) Call to Order: by President at 4:00pm

B) Public Comment:

C) Discussion and Acceptance of Board Meeting Minutes: February 14, 2022. Motion to adopt the minutes; Becky. Second; Logan. Motion passed

D) Discussion and Acceptance of the Consent Agenda Reports: Motion to accept Consent Agenda: Barb. Second; Ginger. Motion passed

a) First VP, Shrimp Fest Chair: Logan Pierson

b) 2nd VP, Gallery Director: Mary Quinlan/Barb Wiley

c) 3rd VP, Art Education Center: Becky White/Susan Colcord

d) Treasurer/Finance Committee: Susan Henderson/Vickie Maley

i) Online Sales Report attached

ii) January and February Financial reports attached

e) Secretary: Bee Sandberg

i) Meeting minutes distributed

f) Technology Support: Sharon Haffey/George Haffey

g) House and Properties: George Haffey

i) The memorial bench installation, the new walkway, the sculpture installations, and rock bed renewal are complete. This morning, we did a landscape trim and added the pine straw. It took a LOT of effort and it's important to recognize those who contributed:

Barb and Steve Wylie

Barb's brother, Rich

Jarred Bishop

Steve Cowart

Ray McWhorter

Walter Cartategui

h) Marketing and Communications: Ginger Bender

i) All on-track for this month

i) Scholarship: Depy Adams

j) Membership: Rebecca McDannold/Denise Murphy

E) Old Business

a) (John) Update on Gallery Improvements

i) Some adjustments need to be made to lights in the office

ii) Still waiting on quotes for the floor.

Island Art Association

Art Education Center, 18 N. 2ND Street, Fernandina Beach, FL 32024

BOARD OF DIRECTORS

MEETING MINUTES

- b) (Mary) Exhibiting Artist update
 - i) We have 5 new exhibitors and 5 alternates; we hope to have the new artists hanging by May.
- c) (Susan) The Gallery insurance policies are expiring soon. Two members with insurance experience have stepped up to help gather and review quotes to be presented to BOD. We are looking for separate bids for flood insurance. The gallery sits in a designated high hazard zone, the AEC is not. Private insurance will be a lower cost but lacks FEMA backing. We are hoping to have bids for the May BOD meeting.

F) New Business

- a) (Becky) AEC Security
 - i) An issue has been raised regarding the number of people that have keys and security codes. A new system needs to be considered to provide better security for the AEC. Many suggestions were raised including re-keying the door and changing the code on the key box. A uniform policy needs to be in place regarding who may have the door code/key.
 - ii) George will look into changing the door to a keyless lock system where the code can be changed monthly, or as needed, to prevent unauthorized persons from having access to the AEC.
- b) (George) There is a rather serious roof leak in the AEC which became pronounced in the recent heavy rains. I will be calling in a roofing specialist for an estimate, but repairs will have to be made to:
 - i) the roof itself,
 - ii) interior north wall,
 - iii) the upper ceiling and ceiling in the storeroom,
 - iv) possibly the fixture in the storeroomSusan will assist locating the paperwork on the roof to check the warranty.
- c) (Carol) Booth sitters are still needed for Shrimp Fest.
- d) (Depy) Scholarship update. Deadline for participant's portfolio submissions is April 2nd. Letters have been sent to art teachers and good responses are coming in.

G) Presidents Corner

- a) Gala update:
- b) The plan is to have everything outside.
- c) Hospitality is on track and we have plenty of volunteers.
- d) Update on Mosaic book project
 - i) A proof copy of the book has been provided, and it was suggested we have a preview copy on hand at the gala for preorders.
 - ii) The price may be higher than previously anticipated.

H) Open Floor

- a) Totems
 - i) (Depy) Brochures for the totems have been ordered.

Island Art Association

Art Education Center, 18 N. 2ND Street, Fernandina Beach, FL 32024

BOARD OF DIRECTORS

MEETING MINUTES

- ii) (George) We are looking into ideas for signage, or monitoring, for the courtyard to preserve the totems and protect the safety of our visitors when using the outdoor walkways.

I) Meeting Adjourned 4:45pm