

Island Art Association
Art Education Center, 18 N. 2ND Street, Fernandina Beach, FL 32024
BOARD OF DIRECTORS
MEETING MINUTES

Monday April 10, 2022, 4:00pm

Board Members Present: John Abbott, Bee Sandberg, Barb Wiley, Susan Colcord, Becky White, Depy Adams, Logan Pierson, George Haffey, Susan Henderson, Mary Quinlan, Sharon Haffey, Rebecca McDannold

Guest: Carol Kish, Debb Ahern, Chris McCall, Christ Partleton, Alice Henry, Linda Speed, Suzanne Batchelor, Stephen Zigich, Breck DeWitt

A) Call to Order: by President at 4:00pm

B) Public Comment:

C) Discussion and Acceptance of Board Meeting Minutes: March 14, 2022. Motion to adopt the minutes; Sharon. Second; Becky. Motion passed

D) Discussion and Acceptance of the Consent Agenda Reports: Motion to accept Consent Agenda: Susan. Second; Sharon. Motion passed

a) First VP, Shrimp Fest Chair: Logan Pierson

i) Logan requested Mary send a reminder to all artists, reminding them of the requirement to serve during Shrimp Fest.

b) 2nd VP, Gallery Director: Mary Quinlan/Barb Wiley

c) 3rd VP, Art Education Center: Becky White/Susan Colcord

d) Treasurer/Finance Committee: Susan Henderson/Vickie Maley

e) Secretary: Bee Sandberg

i) Meeting minutes distributed

f) Technology Support: Sharon Haffey/George Haffey

i) A new printer, and new phones, were recently purchased for the gallery in an effort to resolve recent problems

g) House and Properties: George Haffey

h) Marketing and Communications: Ginger Bender

i) All on-track for this month

i) Scholarship: Depy Adams

j) Membership: Rebecca McDannold/Denise Murphy

E) Old Business

a) (Mary) Exhibiting Artist update

i) Virginia Stewart has resigned and Chris McCall is coming in as first alternate EA.

b) (John) Update on AEC security. John has spoken with a vendor regarding new lock ideas. Further time is needed to resolve options

i) (Susan) Suggested new key distribution – President, Gallery Directors, AEC Directors, House & Property, Front Desk.

F) New Business

a) (Susan) AEC Blind Repair was \$32. A note will be posted to open with care.

b) (Mary)

i) IAA mission and relation to AEC Rental Policy. Further research into the IAA mission as stated on the 501(c)(3) filed documents needs to be followed. Further research needs to

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be considered and applied in keeping with our Charter; can the IAA rent the AEC to anyone? John to address current out of scope contract.

- ii) Request to purchase (up to \$800) a laptop with software, to be used in the gallery (back office, Art Nouveau intake desk, or at front desk) for the purpose of maintaining reports, membership directory, other reports and documents used by the IAA, rather than relying on individuals using their personal computers. Distribution of user name and password will be carefully controlled, but can easily be changed as necessary.

(1) Motion to purchase new laptop Mary. Second, Susan. Motion passed

c) (John)

- i) Budget Proposal for Kid's Summer Camp July 11th-15th (\$1,500). Motion, John, Second, Susan. Motion passed.

- ii) Budget Proposal for 4H Mural Camp July 18th-22nd (\$2,750)

These items have been tabled till next meeting. Search for local artists to reduce cost need to be explored.

- d) (Depy) 2022 scholarship winner. Depy to return to list of entries to award 2nd and 3rd place prizes before winners are announced.

- a) (Sharon) Dropbox requests. By end of May please get all items posted to dropbox so next incoming directors have documentation needed. All departments need to check operating procedures and update.

G) Presidents Corner

- e) Mosaic Book Update - The books are in. Original budget was \$1,600, printed on softcover. Were able to secure hardcover for better esthetic. Our cost is \$11ea, can retail for \$18ea. Books will be sold at the gallery starting May 14th at the Yart sale. Jazz band starts at 4:00. Sharon will recognize totem artists at this time.

- f) Reminder to Vote - ballots for new BOD's and Artist of the year. Supporting artist has already been decided.

- g) Reminder of May 18 General Business meeting.

H) Open Floor

- i) Our operations manual needs a major overhaul.
- ii) Meeting April 27th for booth sitter volunteers.

I) Meeting Adjourned 5:15pm