Board Members Present: John Abbott, Bee Sandberg, Gwen Cowart, Logan Pierson, Sharon Haffey, Depy Adams, Susan Colcord, Carol Kish, Jane Salvaggio, Leslie Cokkins, Chris Partleton, George Haffey,

Guest:
A. Call to Order: by President at 4:00pm

B. Public Comment:

C. Discussion and Acceptance of October 17th, Board Meeting Minutes: Motion, Gwen. Second, Chris. Motion passed.

D. Discussion and Acceptance of the Consent Agenda Reports: Motion to accept Consent Agenda: Gwen. Second; Chris. Motion passed
   a. First VP, Shrimp Fest Chair: Logan Pierson
   b. 2nd VP, Gallery Director: Susan Colcord, Becky White
   c. 3rd VP, Art Education Center: Sharon Haffey, Jane Salvaggio
   d. Treasurer/Finance Committee: Christen Parleton
   i. September and October financial reports distributed as attachments to agenda email.
   e. Secretary: Bee Sandberg
   i. Meeting minutes distributed
   f. Technology Support: Gwen Cowart
   g. House and Properties: George Haffey
   h. Marketing and Communications: Mary Quinlan
   i. Scholarship: Depy Adams
   j. Membership: Rebecca McDannold/Denise Murphy

E. Old Business
   a) (Mary/Leslie Collins)
   i) Marketing update on TDC Marketing plans and the IAA’s contribution to TCD future marketing. Presentation on the IAA will be made to the current Nassau Leadership class on November 8th. (This item will be moved to the December agenda.)
   ii) Baptist Hospital Artwork (Leslie) We are 75% completed swapping out older artwork for new. Guidelines need to be established for artwork with glass front; damage to the glass is the artist responsibility. The committee is fine tuning the process. Steve Leimberg donated his floral photo’s to hang in the woman’s hallway.
   b) (John)
   a. Discussion of selected topics on the edits to the operations manual that were distributed October 24th. Another draft of the operations manual will be distributed at the December meeting.
Island Art Association
Art Education Center, 18 N. 2nd Street, Fernandina Beach, FL 32024

BOARD OF DIRECTORS
MEETING MINUTES

i. Clarification is needed in defining the Arrangements Committee, vs. the Gallery Reception Committee. The Reception committee covers Art Nouveau only. The Arrangements Committee needs to be recreated at the next General Business Mtg.

ii. The Limited Member Emeritus needs to be worded to convey that a Minimum of fifteen consecutive years is required to qualify.

iii. (Gwen) The following changes are suggested:
   1. Section 2.1 need to add item E, perform assigned duties in a timely manner.
   2. Marketing/Communications item C, maintains website, we can compress the language there.
   3. Remove Newsletter and move it to the appropriate committee.
   4. We can strike the word “committee” from Historian as this is a singular person.

F. New Business

G. Presidents Corner
   a. Review of High School Art Show budget; vote was taken via email to increase budget with an additional $200.
   b. EA need to refresh their artwork. Nothing should hang for more than six months. This needs to be enforced as stated in the operations manual to keep fresh artwork hanging.

H. Open Floor
   a. (Carol) Arts Council Nassau, has spaces available for artwork display in public areas. Carol to put this item in the newsblast.

I. Meeting Adjourned 4:45pm